



Board Meeting
Tuesday, February 28, 2017 ♦ 7:00 p.m.
Boardroom

Members: Trustees:

Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

- 1.1 Opening Prayer
- 1.2 Attendance
- 1.3 Approval of the Agenda Pages 1-2
- 1.4 Declaration of Interest
- 1.5 Approval of Board Meeting Minutes – January 24, 2017 Pages 3-6
 - Approval of Special Meeting of the Board Minutes – January 30, 2017 Pages 7-8
 - Approval of Special Meeting of the Board Minutes – February 15, 2017 Pages 9-10
- 1.6 Business Arising from the Minutes

2. Presentations

The Board will receive a presentation from Peter Ingram, Director with *One By One*, on the Global South Encounter – Guatemala experience.

3. Delegations – Nil

4. Consent Agenda - Nil

5. Committee and Staff Reports

- 5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – February 21, 2017 Pages 11-15

Presenter: Dan Dignard, Vice Chair of the Board

 - School Year Calendar 2017-18 (pgs. 16-24)
 - Excursion – New York City, New York (pg. 25)



5.2 Global South Encounter – Guatemala Pre-Site Assessment Page 26
Presenter: Chris N. Roehrig, Director of Education & Secretary

5.3 Student Trustee Update Page 27
Presenter: Rosalin Dubois, Student Trustee

6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption- Nil

9. Trustee Inquiries

10. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a. The security of the property of the board;
- b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c. The acquisition or disposal of a school site;
- d. Decisions in respect of negotiations with employees of the board; or
- e. Litigation affecting the board.

11. Report on the In-Camera Session

12. Future Meetings and Events Pages 28-29

13. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

14. Adjournment



Board Meeting
Tuesday, January 24, 2017 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Rosalin Dubois (Student Trustee)

Absent: Bonnie McKinnon

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 24, 2017 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – December 13, 2016

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the December 13, 2016 Board meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil

4. Consent Agenda - Nil



5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – January 17, 2017

Vice-Chair Dignard provided a brief overview of the business of the January 17, 2017 Committee of the Whole meeting and presented the following recommendations:

WHEREAS the Board has approved the following goals for the 2015-2018 Strategic Plan:

Improving Student Achievement – Knowing our Learners: When we know, understand and respond to the unique learning needs using assessment-rich learning, we can respond to the individual needs of our students and improve their outcomes;

Catholic Faith Formation – When we support the family and the parish in forming the faith of our students and we commit ourselves to the principles of our gospel values, as expressed through the example of Catholic Social Teaching, we help to build the Kingdom of God;

Developing Safe and Accepting Schools – When we foster positive relationships that emphasize mutual respect, understanding and trust, we are able to improve the cohesion of our community; and

Communicating Effectively – When we communicate effectively to our internal and external stakeholders, we enhance the engagement of our community which improves our ability to generate support for our system.

THAT the Brant Haldimand Norfolk Catholic District School Board adopts the goals of the 2015-2018 Strategic Plan as the goals for the 2017-18 Budget.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the budget procedures as outlined in the 2017-18 Budget Procedures Manual (September 1, 2017 to August 31, 2018).

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2016-17 Revised Budget Estimates, in the amount of \$123,352,202.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Volunteer and Trip Drivers Policy 200.21.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Student Accident Insurance Policy 200.22.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Director of Education Performance Appraisal Policy 100.02.



THAT the Brant Haldimand Norfolk Catholic District School Board advises the Grand Erie District School Board that the Brant Haldimand Norfolk Catholic District School Board has no interest in the following property:

- École Fairview, 34 Norman Street, Brantford.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of January 17, 2017.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of January 17, 2017.

Carried

6. Information and Correspondence

Superintendent Telfer advised trustees that Laura Klinck has been hired as the new Applied Behaviour Analysis (ABA) Program Lead.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion for Consideration at Next Board Meeting – Nil

8. Notices of Motion Being Considered for Adoption – Nil

9. Trustee Inquiries - Nil

10. Business In-Camera

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

12. Future Meetings

Chair Petrella drew attention to the list of upcoming meetings and events.



13. Closing Prayer

Chair Petrella led the closing prayer.

14. Adjournment

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of January 24, 2017.

Carried



**Special Meeting of the Board
Monday, January 30, 2017 ♦ 4:00 p.m.
Boardroom**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani,

Absent: Bonnie McKinnon

Senior Administration:

Thomas R. Grice (Superintendent of Business & Treasurer) – Director Designate & Secretary

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance – as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Special Meeting of the Board of January 30, 2017.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports - Nil

3. Business In-Camera

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session of the Special Meeting of the Board.

Carried

4. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session of the Special Meeting of the Board.

Carried



5. Adjournment

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of January 30, 2017.

Carried



**Special Meeting of the Board
Monday, February 15, 2017 ♦ 7:00 p.m.
Boardroom**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Bonnie McKinnon

Absent: Rosalin Dubois (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendent of Education)

1. Opening Business

1.1 Opening Prayer and Welcome

The meeting was opened with prayer led by Chair Petrella. He welcomed members of the public and expressed the Board's appreciation for the work done by the Accommodation Review Committee, the community and Board staff leading up to the final staff report being presented for receipt on the matter of the Pupil Accommodation Review (PAR) for Our Lady of La Salette, St. Frances Cabrini and St. Bernard of Clairvaux schools.

1.2 Attendance – as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard
Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Special Meeting of the Board of February 15, 2017.

Carried

1.4 Declaration of Interest - Nil

2. Committee and Staff Reports

2.1 Pupil Accommodation Review – Norfolk County: Final Staff Report

Director Roehrig provided an overview of the contents of the Final Staff Report, which includes but is not limited to background information outlining the Ministry and Board Policy requirements for a Pupil Accommodation Review; how the requirements were met and exceeded; various data and related analyses; a community consultation section that reflects the feedback from the ARC and public discussions, as well as any relevant information obtained from municipalities and other community partners prior to and during the pupil accommodation review; and details with respect to the various accommodation options.



Specifically, Director Roehrig drew attention to the analysis of the On-The-Ground (OTG) capacity for the Board, each of the geographic areas of the Board, for the schools within the review area, and for each of the individual schools; the comparative analysis of operational costs of school in Norfolk County; costs on a per-pupil basis in comparison to the Board average; and potential cost savings in the event of a school closure. He also pointed out the funding analysis for Our Lady of La Salette School and explained that the rules around funding rural schools have changed based on the proximity of other schools, impacting the top-up funding that the Board receives. In the summary of community partners' meetings chart (pages 7-9), which he noted was an example of how the Board exceeded the minimum requirements prescribed by Board policy, he drew attention to the hyperlinks imbedded in the report which lead to the Board's website where all of the meetings' documentation/discussions and additional resources are posted.

In reviewing the accommodation options, Director Roehrig noted the evolution of the options during the PAR process, from the initial eight possible options to the final four options contained in the final staff report. Director Roehrig explained that for each of Options 1, 2, and 3, transportation/ride time projections, OTG capacity projections and actuals, potential capital investments, and boundaries were considered. Option 4, which the majority of the public supports, proposes a two-year moratorium on the PAR whereby Our Lady of La Salette School remains open, status quo in the meantime. Included are the community's reasons for supporting Option 4. Director Roehrig stated that staff's recommended accommodation option is Option 3, drawing attention to the reasons for the recommendation and available funding in relation to Option 3.

Director Roehrig noted the timelines for the remainder of the PAR and advised that a summary of the feedback received during the March 2, 2017 delegation presentations will be added to the final report, and that the final decision will be made at the March 23, 2017 Special Meeting of the Board. No questions of clarification as to the content of the final staff report were raised.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Pupil Accommodation Review – Norfolk County Final Staff Report.

Carried

3. Adjournment

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of February 15, 2017.

Carried

**RECOMMENDATIONS FOR THE BOARD FROM THE
COMMITTEE OF THE WHOLE**

February 21, 2017

AGENDA ITEM	MOTION
5.1	THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2017-18 School Year Calendars for Elementary and Secondary schools.
5.4	THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from St John's College for an excursion to New York City from Thursday, May 18 to Monday, May 22, 2017.

RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of February 21, 2017.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of February 21, 2017.



Committee of the Whole
Tuesday, February 21, 2017 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice Chair), Cliff Casey, Bill Chopp, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 21, 2017 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – January 17, 2017

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 17, 2017 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil



4. Consent Agenda

4.1 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of January 24, 2017 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

4.2 THAT the Committee of the Whole refers the Educational Field Trips Summary report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 School Year Calendar 2017-18

Superintendent Shypula reviewed the consultation process that took place in establishing the proposed elementary and secondary school year calendars for 2017-18, which are in compliance with Regulation 304.

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2017-18 School Year Calendars for Elementary and Secondary schools.

Carried

5.2 2015-2018 Strategic Plan: Student Achievement Update

Superintendents Shypula and Daly provided an update on the work being done by the K-12 Student Achievement Team in support of improved student achievement across the district. Some of the key initiatives that were highlighted included the school-based professional learning opportunities organized in bands of learning - Kindergarten to Grade 2 teachers, Grades 3-6 teachers, and Grades 7-10 teachers and principals – with specific areas of focus to enhance teaching practices and to build capacity; improved student diagnostics; the use of surface devices by classroom teachers and embedded technology in student learning supporting 21st century competencies; the expansion of the Bring Your Own Device (BYOD) initiative to additional schools; increased focus in the area of Grade 9 Applied Mathematics; student-driven/teacher-guided career/pathways planning; and the introduction of innovative thinking spaces in school libraries. Several trustee inquiries were addressed by Superintendents Shypula and Daly.

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Strategic Plan 2015-2018 - Student Achievement Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.3 Global South Encounter - Guatemala

Director Roehrig provided background information of developments and conversations since 2012 involving St. Jerome's University, the Diocese of Hamilton and several partnership Boards that have led to the proposal of offering a global south encounter for secondary students in 2018. Director Roehrig explained that this service learning experience directly supports the Board's spiritual theme and acts as an ideal opportunity for our students to learn more about Catholic post-secondary institutions and opportunities. He noted that significant preparation work and first-hand assessment of the quality of the experience, the merit of the work/experience, and student health and safety must be completed in the near future in order to allow sufficient time to organize and offer this encounter experience to students next year. Consequently, two staff members will be involved in a pre-site assessment with staff from St. Jerome's University and other boards next month. Trustee concerns were raised in the area of cost to the Board, ensuring the health and safety of students/staff, inclusivity, and age-appropriateness of secondary school students to experience this type of encounter. Trustees requested a presentation by someone who has been involved in this encounter in the past in order to obtain additional information.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Global South Encounter – Guatemala report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Excursion – New York City

Superintendent Daly presented a request from St. John's College for approximately 35 students to travel by bus to New York City as part of their Arts program. He highlighted the sites that the students will visit, as well as the activities that they will participate in.

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St John's College for an excursion to New York City from Thursday, May 18 to Monday, May 22, 2017.

Carried

6. Information and Correspondence

Director Roehrig congratulated Holy Trinity, Assumption College School and St. John's College for once again being the three top schools among the 15 Brantford, Haldimand and Norfolk counties' secondary schools in the latest Fraser Institute Report. He added that Holy Trinity was the top school in the area and is among the top 10 percent in the province.

Trustee McKinnon commended the Celebration of the Arts Planning Committee and Principal Michael Pin, Arts Lead, for the significant amount of work they are doing in preparing for and organizing this annual event. As a first-time member on this Planning Committee, Trustee McKinnon advised that she has gained a new appreciation for all of the behind-the-scenes work required to organize this type of system-level event.



Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

10. Future Meetings

Chair Petrella drew trustee attention to upcoming meetings and events.

11. Closing Prayer

Chair Petrella led the closing prayer.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 21, 2017.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Michelle Shypula, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

SCHOOL YEAR CALENDAR 2017-18

Public Session

BACKGROUND INFORMATION:

On December 2, 2016, the Ministry of Education sent out communication to Boards to assist them in the development of school year calendars for 2017-18. *Regulation 304, School Year Calendar, Professional Activity Days (amended November 30, 2015)* outlines the following criteria that must be met:

- school year commences on or after September 1 and ends on or before June 30;
- the minimum number of school days required is 194;
- the minimum number of instructional days is 187;
- school boards must dedicate three PA days per school year to provincial education priorities and may dedicate up to four additional PA days per school year; and
- a board may designate up to ten instructional days as examination days.

Additionally, in compliance with *Regulation 304, School Year Calendar, Professional Activity Days*, the focus of the three professional development days will be devoted to provincial education priorities identified by the Ministry in Policy/Program Memorandum No. 151, the Professional Activity Days/Professional Learning memo dated August 25, 2014, and the 2015-16 Additional Professional Activity Day and School Year Calendar memo dated December 18, 2015.

Calendar specifications:

- The school year has been set at 194 days.
- All calendars designate seven Professional Activity days (three designated as Ministry days; four designated as Board days).
- For the three Ministry-designated days, elementary and secondary calendars will share the same PA days (September 15, 2017, November 17, 2017 and April 13, 2018).
- The elementary calendar includes two PA days for report card writing (January 22, 2018 and June 8, 2018).

DEVELOPMENTS:

A School Year Calendar Committee meeting was held on January 19, 2017. The draft calendar was vetted by representatives from the Curriculum and Special Education departments, OECTA, OSSTF – Educational Support Staff/Early Childhood Educators/Plant Support Staff, the BHN Catholic Principals' Council, Senior Administration, Board Trustees and the Regional Catholic Parent Involvement Committee executive. As has been past practice, the proposed calendars were developed over the course of several meetings with representatives from the Grand Erie District School Board to maximize efficiencies in transportation.

Attached are the proposed 2017-18 calendars for elementary schools and secondary schools.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2017-18 School Year Calendars for Elementary and Secondary schools.

Board Name Brant Haldimand Norfolk CDSB (B67164)			
Calendar Title [2017-275163] School Year Calendar 2017-18	Panel Elementary	Calendar Type Regular	Date Created Jan 27, 2017
Start of School Year Sep 05, 2017	End of School Year Jun 29, 2018	First Day Students Sep 05, 2017	Last Day Students Jun 28, 2018
Status Draft	Description Regular Calendar		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	16	0
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			1	17	0
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28			0	19	0
March				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	16	0
April	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					1	19	0
May		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	22	0
June					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	2	19	0
July	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
Total															7	187	0											

Legend

P -Professional Activity Day; **E** -Scheduled Exam Day; **B** -Board Designated Day; **H** -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

[Outline for Professional Activity Days Devoted to Provincial Education Priorities](#)

[Outline for PA Days](#)

Schools which will use this calendar :

School	Town or City	School	Town or City
Blessed Sacrament School	Burford	Christ the King School	Brantford
Holy Cross School	Brantford	Holy Family School	Paris
Jean Vanier Catholic Elementary School	BRANTFORD	Notre Dame Catholic Elementary School	Caledonia
Notre Dame School	Brantford	Our Lady of Fatima School	Courtland
Our Lady of La Salette Separate School	LA SALETTE	Our Lady of Providence Catholic Elementary School	Brantford
Resurrection School	Brantford	Sacred Heart Catholic Elementary School	PARIS
Sacred Heart School	Langton	St. Basil Catholic Elementary School	Brantford
St. Bernard of Clairvaux School	Waterford	St. Cecilia's School	Port Dover
St. Frances Cabrini School	Delhi	St. Gabriel Catholic (Elementary) School	Brantford
St. Joseph's School	Simcoe	St. Leo School	Brantford
St. Mary's School	Hagersville	St. Michael's School	SIMCOE
St. Michael's School	Dunnville	St. Patrick School	Brantford
St. Patrick's School	Caledonia	St. Peter School	Brantford
St. Pius X Catholic Elementary School	Brantford	St. Stephen's School	Cayuga
St. Theresa School	Brantford		

Create Descriptor Information Customize Calendar Dates P.A. Day Descriptions Assign Schools To This Calendar Load Document Review Calendar and Submit to Ministry Finalizing	Create/Edit School Board Calendar			
	Step 3: PA Day Activity Descriptions			
	Board	Calendar Title	Panel	Year
	Brant Haldimand Norfolk CDSB (B67164)	School Year Calendar 2017-18	Elementary school	2017/2018
	Professional Activity Day Devoted to Provincial Education Priorities			
	Date (AM/PM)	Theme	PA Day Activity Descriptions	
	15/09/2017 - AM/PM	School/Board Improvement Plans	School Improvement Planning	
	17/11/2017 - AM/PM	Multiple theme day	Parent/Teacher Interviews (AM) Occupational H&S Training (PM)	
	13/04/2018 - AM/PM	Student/Staff Well-Being	Mental Health and Well-Being	
	Professional Activity Days			
Date (AM/PM)	Theme	PA Day Activity Descriptions		
13/10/2017 - AM/PM	Faith Development	System Wide Faith Day		
22/01/2018 - AM/PM	Report Card Preparation	Assessment, Evaluation, Grading, Reporting		
08/06/2018 - AM/PM	Report Card Preparation	Assessment, Evaluation, Grading, Reporting		
29/06/2018 - AM/PM	School/Board Improvement Plans	School Improvement Evaluation/ Consolidation and Next Steps		
		Save and Continue	Save and Return	Exit without Saving

Board Name Brant Haldimand Norfolk CDSB (B67164)			
Calendar Title [2017-275211] School Year Calendar 2017-18	Panel Secondary	Calendar Type Regular	Date Created Jan 27, 2017
Start of School Year Sep 05, 2017	End of School Year Jun 29, 2018	First Day Students Sep 05, 2017	Last Day Students Jun 28, 2018
Status Draft	Description Regular Calendar		

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	0	0
September					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	18	0
October	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
November			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
December					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	16	0
January	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			0	14	4
February				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28			1	17	1
March				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	16	0
April	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					2	18	0
May		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	22	0
June					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	15	5
July	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
Total															7	177	10											

Legend

P -Professional Activity Day; **E** -Scheduled Exam Day; **B** -Board Designated Day; **H** -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

[Outline for Professional Activity Days Devoted to Provincial Education Priorities](#)

[Outline for PA Days](#)

Schools which will use this calendar :

School	Town or City	School	Town or City
Assumption College School School	Brantford	Holy Trinity Catholic High School	Simcoe
St John's College	Brantford	St. Mary Catholic Learning Centre	Brantford

Create Descriptor Information Customize Calendar Dates P.A. Day Descriptions Assign Schools To This Calendar Load Document Review Calendar and Submit to Ministry Finalizing	Create/Edit School Board Calendar															
Step 3: PA Day Activity Descriptions																
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2017-18 Professional Activity Dates

Elementary Professional Activity Dates and Focus

<i>Date</i>	<i>Focus</i>
<i>September 15, 2017</i>	Provincial Education Priorities (School Improvement Planning)
<i>October 13, 2017</i>	Faith Day
<i>November 17, 2017</i>	Provincial Education Priorities (Occupational Health & Safety)/Parent Reporting
<i>January 22, 2018</i>	Assessment Evaluation Grading Reporting
<i>April 13, 2018</i>	Provincial Education Priorities (Mental Health and Wellness)
<i>June 8, 2018</i>	Assessment Evaluation Grading Reporting
<i>June 29, 2018</i>	School Improvement and Assessment

Secondary Professional Activity Dates and Focus

<i>Date</i>	<i>Focus</i>
<i>September 15, 2017</i>	Provincial Education Priorities (School Improvement Planning)
<i>October 13, 2017</i>	Faith Day
<i>November 17, 2017</i>	Provincial Education Priorities (Using differentiated instruction and assessment strategies that respond to student diverse learning needs)
<i>February 2, 2018</i>	Provincial Education Priorities (Occupational Health & Safety/ School Improvement Planning)
<i>April 13, 2018</i>	Provincial Education Priorities (Mental Health and Wellness)
<i>April 27, 2018</i>	School Improvement and Assessment
<i>June 29, 2018</i>	School Improvement and Assessment



**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 21, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – NEW YORK CITY
Public Session

BACKGROUND INFORMATION:

St John's College is requesting approval for an excursion to New York City, New York from Thursday, May 18, 2017 (morning) to Victoria Day Monday, May 22, 2017 (two school days missed). Supervising teachers will include Lynne Di Stefano and Paula Caltagirone. The estimated cost of the trip is \$679.

DEVELOPMENTS:

Approximately thirty-five (35) students from St. John's College will travel by bus to New York City to allow students to see in person many of the artworks and architecture they have studied. Viewing art works in the culturally rich museums of New York City provides opportunities for students to become directly involved with artwork produced over many centuries from diverse cultures. New York City itself is an amazing tribute to the architecture of the last century and the richness of cultural diversity. This tour visits the Metropolitan Museum of Art, the Whitney Museum of American Art, the Medieval Cloisters, the Gothic Cathedral of St. John the Divine, and the Museum of Moving Image. Students will also visit the Rockefeller Centre, explore Greenwich Village, see a Broadway show, and attend mass at St. Patrick's Cathedral.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St John's College for an excursion to New York City from Thursday, May 18 to Monday, May 22, 2017.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD**

Prepared by: Chris N. Roehrig, Director of Education & Secretary
Presented to: Board of Trustees
Submitted on: February 28, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

**GLOBAL SOUTH ENCOUNTER PRE-SITE ASSESSMENT -
GUATEMALA**

Public Session

BACKGROUND INFORMATION:

The 2017-18 school year will be the final year of our Board's three-year theme, "Act justly, love tenderly and walk humbly with God" (Micah 6:8). At the February 21, 2017 Committee of the Whole meeting, the Board received a report from the Director that emphasized the need for Board staff to investigate and assess the potential for a global south encounter in Guatemala before bringing the educational excursion to Board for approval in the autumn of 2017.

DEVELOPMENTS:

Board is being asked to consider sending two staff representatives to Antigua, Guatemala to assess the One by One outreach program that is working in partnership with St. Jerome's University and the Diocese of Hamilton Education Partnership to provide a global south encounter with secondary school students.

The site assessment is confirmed for March 21-27, 2017. Staff representatives from St. Jerome's University, Brant Haldimand Norfolk and other partnership boards will visit local villages and sites that students would experience. Pending Board approval, the Board would send Paul Tratnyek (Faith Animator) and Keri Calvesbert (Religion and Family Life Consultant) to assess the program, the impact and safety of a possible trip.

Following the site assessment, the staff representatives will bring a report to Board in April that will address the content of the program, the potential impact of the program on students, and health and safety issues related to the encounter.

Tentative Dates

The 2018 encounter date is scheduled for the beginning of Semester 2 (beginning of reading week at St. Jerome's and possibly over Family Day weekend) and would be 10 days, including travel to and from. The cost is between \$2,300 - \$2,500 CDN. \$500 of the total will be used for local development projects.

A student excursion trip report will be brought to Board for approval in the fall of 2017.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board approves that two staff members participate in a site assessment to investigate the program, impact and safety related to offering a Global South Encounter in Guatemala for students in 2018 and report back to the Board in April of 2017.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Rosalin Dubois, Student Trustee
Presented to: Board of Trustees
Submitted on: February 28, 2017
Submitted by: Chris N. Roehrig, Director of Education & Secretary

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

The Student Senate met on Tuesday, February 21, 2017.

DEVELOPMENTS:

Senate members provided feedback on the Student Council February leadership retreat, which was held on February 21, 2017 at St. Pius X Church. Senate was very impressed with how the day went, and received primarily positive feedback. The focus of this retreat was to encourage development of faith-based leadership and social justice. Students enjoyed activities that encouraged them to think outside of their own experiences and challenged them to see the similarities in each other's lives. The retreat was focused on this year's Board theme, "Love Tenderly", and called on students to act as leaders in caring for all within their school communities and those in the global community. It was agreed that the retreat is an excellent way for students to come together to learn from the other school communities, particularly for the Grade 9 members of each Council. Senate is continuing to prepare for the upcoming May Student Council Symposium.

SCHOOL NEWS:

St. John's College has been busy with tutoring students during the examination period, and with implementing their Valentines Day matchmaker program. They have begun planning for their popular Glow Dance event. Their Make It Happen group has been promoting the annual Pink Shirt Day, which was successfully held last week. They have been enjoying excellent turnout at their Senior Boys' basketball games.

Assumption College School has been engaged in peer tutoring for all students throughout the exam period, and hosted a successful Junior Semi-Formal Dance. Students have begun preparing for the upcoming Costa Rica science trip to be held over March Break. They are excited about the upcoming performances of *The Wiz*, their school musical production. Assumption is in the midst of planning for their upcoming Relay for Life event, which will be open to all schools. Students also participated in an assembly on Anti-Bullying Day, featuring drummers from Sarnia and Kenya.

Holy Trinity has been busy with tutoring throughout the exam season, and participated in a Valentines Day matchmaker activity. They are excited to support The Tumaini Children's Foundation in Tanzania through a number of fundraising initiatives. They recently hosted a Grade 8 Parent Night, which was very successful. They are participating in volleyball and basketball finals. Holy Trinity will be hosting a *Hoops for Heart* event in March to support the Heart and Stroke Foundation, which they are eagerly anticipating.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2016-17
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
February 28, 2017	7:00 pm	Board Meeting	
March 1, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
March 2, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
March 2, 2017	7:00 pm	Special Meeting of the Board	
March 3, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
March 7, 2017	10:00 am	SEAC Meeting	
March 8, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
<i>March 13-17, 2017</i>		<i>MARCH BREAK</i>	
March 21, 2017	7:00 pm	Committee of the Whole	
March 23, 2017	7:00 pm	Special Meeting of the Board	
March 28, 2017	9:00 am	Mental Health Steering Committee Mtg.	
March 28, 2017	4:00 pm	Budget Committee Mtg.	
March 28, 2017	7:00 pm	Board Meeting	
March 29, 2017	9:00 am	Council of Catholic Service Organizations Mtg.	
April 5, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
April 6, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
April 7, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
April 11, 2017	10:00 am	SEAC Meeting	
April 11, 2017	7:00 pm	System-Wide Parent Council Adobe Connect Session	
April 12, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
April 18, 2017	7:00 pm	Committee of the Whole	
April 20, 2017	4:00 pm	Budget Committee Meeting	
April 25-27, 2017		Board Art Show (three locations)	
April 25, 2017	7:00 pm	Board Meeting	
April 27-29, 2017		OCSTA AGM (Toronto)	
<i>April 30-May 5, 2017</i>		<i>Catholic Education Week</i>	
May 2, 2017	6:00 pm	Celebration of the Arts – art viewing	
	6:30 pm	Celebration of the Arts - performances	
May 3, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
May 4, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
May 4, 2017	5:00 pm	Catholic Student Leadership Awards	
May 5, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
May 9, 2017	4:00 pm	Budget Committee Meeting	
May 10, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
May 15, 2017	1:00 pm	Catholic Education Advisory Committee Mtg.	
May 15, 2017	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 16, 2017	10:00 am	SEAC Meeting	
May 16, 2017	7:00 pm	Committee of the Whole	
May 23, 2017	7:00 pm	Board Meeting	
May 24, 2017	10:00 am	<i>Have a Go track meet at Assumption College (secondary)</i> <i>(rain date May 29)</i>	
May 30, 2017	1:00 pm	STSBHN Governance Mtg.	
May 31, 2017	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
June 1-3, 2017		CCSTA AGM	
June 1, 2017	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
June 2, 2017	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
June 6, 2017	4:00 pm	Budget Committee Meeting	
June 7, 2017	10:00 am	<i>Have a Go track meet at Assumption College (elementary)</i> <i>(rain date June 8)</i>	
June 13, 2017	10:00 am	SEAC Meeting	
June 14, 2017	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	

Date	Time	Meeting/Event	New / Revised
June 20, 2017	7:00 pm	Committee of the Whole	
June 27, 2017	7:00 pm	Board Meeting	
June 29, 2017	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's Graduation	

Meetings scheduled at the Call of the Chair: Accommodations Committee, Audit Committee, Budget Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Mental Health Leadership Steering Committee, Policy Committee.